

Procedure to apply for CGHS before issue of PPO:

- 1. Receive LPC from AO (P&A)**
- 2. Have Copy of Struck off order**
- 3. Obtain Certificate from Admin on form 2 signed by SM Admin**
- 4. Obtain Certificate from AO(PDA) curry road for level pay and CDA scale as per 7th pay commission in the absence of PPO.**
- 5. Approach CGHS counter at Churchgate CGHS office and confirm from there amount of DD to be taken.**
- 6. Fill online application in cghs.nic.in website. Feed correct 7th CPC Pay scale and level pay as certified by AO(PDA)**
- 7. Once correctly filled up you will get token number from the website. Take print out.**
- 8. Take Copy of Adhar and PAN card of self and of wife duly self-attested.**
- 9. Take DD and submit along with application.**
- 10. Keep all originals for verification at CGHS counter.**
- 11. CGHS on accepting application will give acknowledgement and give date for collecting receipt and ID.**
- 12. Receipt to be submitted to area AO for receiving 50% of contribution from MTNL.**