

MAHANAGAR TELEPHONE NIGAM LIMITED
(A GOVERNEMENT OF INDIA ENTERPRISE)
MDS, 9, CGO Complex, Lodhi Road, New Delhi-110003

MTNL/ CO/ PGM (OSD)/ OM/
Dated 13.05.2020

OFFICE MEMORANDUM

In order to resolve many ongoing issues in the present circumstances of post VRS scenario of MTNL/BSNL, attending frequent meetings and discussions in DoT on various subject matters involving execution of Revival plans of the two companies and the requirement of CMD at BSNL Hq, the physical availability of CMD at MTNL Hq will be limited for the time being.

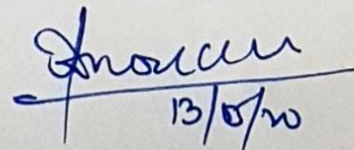
2. Accordingly, it has been decided to form a Committee of the Functional Directors of the MTNL comprising of Director (HR &EB), Director (Tech) and Director (Finance), who will meet frequently say on alternate days to manage, inter-alia, the following functions of MTNL:

(i) Finance Functions:

- Ensure revenue collection from the current operations and adopt measures to increase the revenue and collection
- Optimization of the expenditure and measures to control the same as the funds are very limited
- Assessing the funds requirement and raising the funds from banks etc. to meet the statutory and other financial obligations including short/long term liabilities
- Measures to make the pending payments of VRS Optees for their GPF, CPF, Leave Encashment and Gratuity etc
- Managing Funds for the salary and other payments of the MTNL employees
- Pursuance with various departments including DoT for settlement of all outstanding issues including recovery of outstanding dues of MTNL

(ii) Operational Matters:

- Ensuring smooth operations of the Network specially taking care of pending faults and other operational parameters as mandated by TRAI


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- To oversee that all the VIP and VVIP requirements for telecom operations in Delhi and Mumbai are met at the earliest
- Meeting compliances for all regulatory and licensing matters involving technical and financial parameters
- Renting out of the vacant properties of MTNL

(iii) Technical Matters:

- All the Networks are maintained at the optimum level to ensure quality of service to customers
- Ensuring that AMCs of various Network elements are entered/ renewed wherever feasible, keeping in view of the financial constraints in MTNL
- Synergy with BSNL for various technical matters on reciprocal basis
- Planning of technological upgradation and day to day urgent requirements within the financial constraints

3. Only those matters requiring policy measures, Transfer/postings at DGMs/GMs/ PGMs level, Synergy functions with BSNL, Matters to be taken up with DoT and other Govt Departments and any important financial matter seeking urgent decision as well as matters requiring administrative approval and financial approval as per delegation of power may be brought to the CMD for decisions and disposal.

4. A weekly update of the important decisions taken and pending matters may also be issued. Meetings will be chaired by Director (HR & EB).

This issues with the approval of CMD, MTNL.


(ASHOK KUMAR) 13/05/20

PGM (OSD)
MTNL, CO

Director (HR&EB)/ Director (Tech)/ Director (Fin) MTNL CO

Copy for kind information to:

- (i) **Secretary, DoT**
- (ii) **Additional Secretary, DoT**
- (iii) **JS (A), DoT**