

Govt. of India  
Department of Telecommunication  
O/o Pr. CCA, Maharashtra Circle,  
Currey Road Telephone Exchange Bldg.,  
3<sup>rd</sup> Floor, Mumbai - 400012

No. Pr. CCA/MH/PDA/2015-16

Dated :-29/09/2015

To,  
GM (Finance )  
MTNL Mumbai

Sub:- Annual Life Verification of Combined Service Optees of MTNL pensioners by  
O/o Pr.CCA Mumbai

Ref:- DoT Letter No.26-10/TA-I/2014/4635 to 4637 dated:-10.12.2014

As per the instructions issued vide DoT letter cited above, once in a year in the month of November, the pensioner will be required to appear in person before the AO (PDA) . The AO (PDA) will be personally responsible for proper identification of the pensioner. Those pensioners who are unable to attend office in person due to illness, disability etc. may send their life certificates in the prescribed proforma issued by the authority prescribed in the Rules (**Annexure-V**) copy enclosed.

A life certificate issued online by a Government Agency as a result of Aadhar Biometric Authentication will also be accepted as a valid certificate. This document may be assessed through a Website by the Pension Disbursing Authority without insisting either on personal appearance of the pensioner or life Certificate by the competent authority.

The pensioners/ family pensioners would be required to furnish non-employment or an employment / re-employment certificate in a department / office, company, corporation, autonomous body or registered society of a Central or State Govt. or Union Territory or a local Fund once in a year in the month of November in the form prescribed in **Annexure-VI (copy enclosed)**. In case of a pensioner (including family pension) is re-employed in a Department/Office, Company, Corporation, Autonomous body or a registered society of Central/State Government or Union Territory or a local fund, the same should be intimated by the Paying branch to the Accounts Officer (Pension) who in turn will take the advice of CCA before crediting pension to the Pensioner's Account.

Retired Group A Officers are required to furnish a declaration in may and November each year in the forms prescribed at **Annexure-VII (copy enclosed)** about acceptance / non-acceptance of Commercial employment within one year one year from the Date of their retirement and also about acceptance/ non-acceptance of the employment under any Government outside India/ International Organization of which Government of India is not a member. If commercial employment has been accepted within one year from the date of

retirement without obtaining Government's approval or any of the conditions attached thereto by the Government while according approval has been violated at any time within one year from the date of retirement, or if employment under any Government outside India or under international organization of which Government of India is not a member has been accepted, the Accounts Officer (PDA) will take necessary action as per Rules before making further pension payments.

In case of Family pension, if the recipient is unmarried daughter or widower, certificate of non-employment, marriage/remarriage is to be furnished by the recipient once in six months i.e. May & November. The format of this specific certificate is attached as **Annexure-VIII (copy enclosed)**.

Prescribed proforma for life Certification-Annexure III (copy enclosed)

This is for information & necessary action please.



Encl:- Annexure-III, V,VI,VII,VIII

Jt. Controller of Communications Accounts  
Mumbai -400054

ANNEXURE -III

Life Certificate

Certified that I have seen the pensioner.....( name of  
the pensioner) holder of Pension Payment order (PPO) No.....  
And that he/she is alive on this date.

Pensioner's signature and Address

.....  
.....  
.....

Signature  
\*Name & designation of the Authorised Officer  
( Seal )

\* list of authorised officers is <sup>stated on</sup> ~~stated~~ on the reverse.

ANNEXURE-V

A pensioner who produces a life certificate signed by any person specified here under is exempted from personal appearance :

- (i) a person exercising the powers of a Magistrate under the Criminal Procedure Code;
- (ii) a Registrar or Sub-Registrar appointed under the Indian Registration Act;
- (iii) a Group A or B Government servant;
- (iv) a police officer not below the rank of sub-Inspector-in-charge of a police station;
- (v) a Postmaster, a departmental Sub-Postmaster or an Inspector of Post Offices;
- (vi) a Class I Officer of the Reserve Bank of India, an officer (including Grade II officer of the State Bank of India or of its subsidiary;
- (vii) a pensioned officer who, before retirement, exercised the powers of a Magistrate;
- (viii) a Justice of Peace;
- (ix) a Block Development Officer, Munsif, Tehsildar or Naib Tehsildar;
- (x) a head of a Village Panchayat, Gram Panchayat or an Executive Committee of a Village. ( to be verified)"

Form of certificate of Non-employment/Re-employment

I..... declare that I am not serving in any capacity rather in a Government Department/Office/Company Corporation/Autonomous Body or Society of the Central/State/UT/Local body.

OR

I..... declare that I have been employed/Re-employed in the office of .....with effect from.....which is party/factories/financed by the Central/State/UT/Local body.

Signature of Pensioner

Declaration of Non Marriage/Non Remarriage

I.....hareby declare that I am not married/Re-married.

OR

I.....have got married / Re-married  
on.....with.....(Name of Spouse and address).

I certify to the best of my knowledge and belief that the above declaration is correct.

Place:

Date:

Pensioner/Family Pensioner's Signature