



महानगर टेलीफोन निगम लिमिटेड, मुंबई



MAHANAGAR TELEPHONE NIGAM LIMITED, MUMBAI.

महाप्रबंधक प्रशासन का कार्यालय,

OFFICE OF GENERAL MANAGER (ADMINISTRATION)

टेलीफोन हाऊस, 13वीं मंजिल, एमटीएनएल मार्ग, दादर (पश्चिम), मुंबई - 400 028.

TELEPHONE HOUSE, 13TH FLR, V. S. MARG, DADAR (West), MUMBAI - 400 028.

No. SM (A-4)/RSTC-FRSTC-CTC-BB/VRS-2019 /2019-20/1

Date: 02 /01/2020

To,
All General Managers/ CE (BW)
MTNL, Mumbai

Sub: NOC and Conversion of Category for Residential Service Telephone Connection /Broadband Connection for VRS Optees after 31/01/2020.

With reference to the above subject, the following procedures are to be followed in respect of residential service telephone connection (landline/BB/Mobile) to VRS Optees under VRS 2019:-

- A) **The employees residing in BSNL area and MTNL area who wants to retain their Residential Service Telephone Connection (RSTC) after VRS :-** They have to apply for retention of RSTC to competent authority in enclosed format and the approval may be sent to concerned authority for conversion of category from RSTC/FRSTC/CTC to Retired Category Telephone Connection.
- B) The employees residing in MTNL area and having BB connection at their residence provided on additional rent free Incoming only Telephone Connection on paid basis have to apply for retention of the same on plain paper for conversion to Retired Category.
- C) No NOC is required for the employees who are staying in BSNL area.
- D) In case of employees who are residing in MTNL area, the concerned Admn. Unit may take the NOC from concerned AO (TR) in respect of outstanding dues, if any for RSTC/FRSTC/CTC/BB connections.
- E) The concerned Admn. Unit should make the consolidated list of the employees who have requested for retention of RSTC/FRSTC/CTC/BB connections and sent it to DGM (TR)/CSMS for conversion of category from RSTC/FRSTC/CTC/BB connections to Retired Category Telephone Connection w.e.f. 01/02/2020. The format is enclosed herewith.

It is requested that all the above exercise should be completed before 15/01/2020.

This has got the approval of competent authority.

Encl: As above

विक्रमपतील
Sr. Manager (A-IV)
MTNL, Mumbai

Copy to:

- 1) SA to ED, MTNL, Mumbai – for kind information pl
- 2) PGM (LS)/ PGM (Trg)/ PGM (O&WS)/ PGM (D)/ PGM (Vig) – for kind information pl
- 3) **All SM(Admn)s :- For information and necessary action pl.**
- 4) Genl Secretary, MTNKS

ANNEXURE-1.

MAHANAGAR TELEPHONE ENIGMA LIMITED, MUMBAI.

Telephone facility for retired / spouse of expired DOT / BSNL / MTNL Mumbai employees.:

PROFORMA

- 1.] Name of the applicant [Retd. Employee/spouse} :
- 2.] Name, Designation & Staff No. of Retired /
Expired, DOT/ bsnl/MTNL Mumbai employee :
- 3.] Type of Retirement [Superannuation / Voluntary,
Invalidation / Expired. :
- 4.] Existing service Telephone No. :
- 5.] Present residential address :
- 6.] Permanent address :
- 7.] Whether any telephone is working at present if so, :
Phone No. and address at where working
- a) Category under which the telephone was obtained
- b) Whether the same line is to be continued under YES /NO
concession allowed to retired / spouse of deceased
DOT /BSNL /MTNL mumbai employee
- 8.] Details of last post held :
 - i] Category of the post held
 - ii] Unit at the time of retirement / expiry
 - iii] Designation /office
 - iv] Designation of the controlling Officer & Office
 - v] Whether DOT /BSNL/MTNL Mumbai employee or
on deputation.If on deputation the date from
which deputation in DOT/BSNL/MTNL Mumbai
- 9.] Date of entry in the department. :

- 11] Total length of service.
- 10] Date of retirement.
- 12] Name of SPOUSE [as mentioned in the P.P.O.]
if alive and address]
- 13] Specimen signature of Spouse ,
Duly attested by the retired official. (X)
- 14] Pension payment order [PPO] NO.
- 15] Name of the PPO issuing authority.
- 16] Name and address of the pension disbursing
authority (with saving bank A/C No.)
17. If spouse retired from DOT, Whether The above
concession availed already.

Signature of the retired
DOT/BSNL/MTNL /Employee /Spouse

DECLARATION

- 1] I here by declare that, I will abide by the Indian Telegraph rules/ orders
issued by MTNL as amended time to time.
- 2] I hereby solemnly affirm and declare that the particulars furnished above
are true to the best of knowledge and belief and in the event of the in
formation given above being found to be false, the department is at liberty to
initiate appropriate action as per rules. I certify that I have not applied for similar
concession elsewhere in India. Also, I will furnish the required certificate for
continuance of the concession every six month on or before 15 the April / 15 the
October of the year without fail.
- 3] Since PPO isn't received by me so far, I am drawing provisional pension at
Present. I am aware that the service Certificate submitted by me is only
provisional and hence PPO will be submitted within six month for contribution
of then concession.

[strike out the above para if not applicable]

Signature of retired
DOT/MTNL/BSNL/EMPLOYEE/SPOUSE:

Annexure

Ref: -No: SM (A-4)/RSTC-FRSTC-CTC-BBC/VRS-2019 /2019-20/ . Date : /01/2020.

SL No	Name	Staff No	Existing Cadre	Pay Scale	RSTC / FRSTC / CTC No	BB Connection No

Concerned SM(Admn)
Sign & stamp