



महानगर टेलीफोन निगम लिमिटेड  
MAHANAGAR TELEPHONE NIGAM LTD  
(A GOVT OF INDIA ENTERPRISE)

Office of Dy. General Manager (Pension), 4<sup>th</sup> Floor, Currey Road Tel. Exchange,  
Currey Road (East), Mumbai – 400 012.

No. MTNL/PEN/VRS-2019/Corr/2019-20/25

dated 04-03-2020


To,  
All GMs / CE BW  
MTNL Mumbai

Sub: Target for release of 1<sup>st</sup> installment of Ex-gratia and forwarding of pension cases – reg.

With reference to review meeting held today in ED chamber with CCA, Mumbai, the following works are to be completed.

1. **Updation of MTNL recovery from the Ex-gratia** – The MTNL dues recovery from the VRS-2019 retirees to be adjusted from the Ex-gratia payment has to be sent to WFMS for insertion in the table by the end of the day of tomorrow. i.e. 05-03-2020.
2. **Pay Fixation in WFMS** – All the pay fixation in respect of VRS-2019 retirees to be fed into the WFMS by tomorrow. i.e. 05-03-2020. Thereafter the Ex-gratia data will be extracted from the WFMS and claim will be submitted to CCA, Mumbai.
3. **Submission of pension cases** – All the pending pension cases lying in areas should be submitted to CCA/MTNL Pension Cell on or before 15-03-2020 completed in all respect like Struck off order, Final LPC, Outstanding Dues Certificate etc.
4. **Pension forms not received cases** – The pension forms received from the left over retirees may also be intimated by 05-03-2020, to enable the MTNL pension cell to process the Ex-gratia claim.

All are requested to complete the processes in time.

  
Dy. General Manager (Pension)  
MTNL, Mumbai-400012

Copy to:

1. ED, MTNL Mumbai - for information please
2. All PGMs - for information please